

## KEOSAUQUA CITY COUNCIL MEETING

June 9<sup>th</sup>, 2020 - 4:00 P.M.

Council met in Regular Session with the following Council members present: Carol Harlan, Twyla Peacock, Josh Cocherell, Gary Kingsbury and Larry Shipley. Others present: Melissa Daugherty, Liz Nichols, Jon Thornsberry and Rusty Ebert

Mayor Hranicka opened the meeting at 4:00 PM.

Motion Kingsbury, seconded Shipley to approve the agenda. Motion carried 5-0.

Motion Kingsbury, seconded Shipley to approve the minutes from the May 12<sup>th</sup> meeting. Motion carried 5-0.

### **Public Forum opened.**

- Melissa Daugherty from Healthy Villages introduced Liz Nichols, the new Van Buren County Hospital's dietician and main contact for Healthy Villages. Daugherty requested permission to use the City Park for the weekly farmers market, which is held on Tuesdays. Motion Peacock, seconded Cocherell to approve the request. Motion carried 5-0. Daugherty expressed concerns about parking along Park Street and requested there be "no parking" on the City Park side of the street. No action taken.

### **Clerk's Report:**

Motion Harlan, seconded Cocherell to approve Treasurer's Report. Motion carried 5-0.

Motion Kingsbury, seconded Shipley to approve Bills for Payment. Motion carried 5-0.

Clerk Nichols requested the Council consider meeting with Cindy Kendall to discuss her financial report of the City in July or August after the close of the FY20 fiscal year. Council agreed to hold a financial workshop with Kendall in July or early August.

### **City Superintendent's Report:**

- Motion Cocherell, seconded Peacock to approve Harlan's building permit for a deck at 1562 Broad Street. Motion carried 5-0.
- Motion Cocherell, seconded Peacock to approve Whitlock's building permit for a fence at 1209 5<sup>th</sup> Street. Motion carried 5-0.
- Motion Cocherell, seconded Peacock to approve Strah's building permit for an electric meter, hydrant and gravel pads at 402 2<sup>nd</sup> Street. Motion carried 5-0.
- Motion Cocherell, seconded Peacock to approve Brown's building permit for a storage shed at 510 Louis Street. Motion carried 5-0.
- Motion Cocherell, seconded Peacock to approve Jones' building permit for a porch at 500 Dodge Street. Motion carried 5-0.
- Motion Cocherell, seconded Peacock to approve VB Co. Extension's building permit for a shed at 1313 1<sup>st</sup> Street. Motion carried 5-0.

**City Superintendent's Report:** Superintendent Poling was unable to attend meeting.

**Park & Rec Report:** Jon Thornsberry reported that the high school softball and baseball games will start next week at the Ferguson Sports Complex. Thornsberry reported that the sprinkler system needs some maintenance. He requested WiFi and a phone line at the complex. No action was taken by the Council. Thornsberry discussed setting up deer blinds from Nichols Equipment, at no expense to the City, to use as temporary press boxes for the high school games, for this year only. Clerk Nichols reported that the City's insurance rep expressed no concerns with the temporary boxes. Motion Peacock, seconded Cocherell to approve the temporary press boxes. Motion carried 5-0. The Council discussed allowing food trucks to set up during ball games since the City will not operate the concession stand this summer. Motion Harlan, second Shipley to approve allowing food trucks to set up for \$50.00 per game night. Motion carried 5-0. Thornsberry reported that a pool company will be down in the next week to look at the pool repairs and hopes that any repairs will be made by the end of the month.

**Personnel Committee Update:** Councilwoman Harlan reported that the committee met to update all staff job descriptions to be consistent with current roles. Formatting of the descriptions was also made for consistency purposes. Motion Cocherell, second Kingsbury to approve the revised job descriptions. Motion carried 5-0.

**Resolutions/Ordinances for Approval Consideration:**

- Motion Kingsbury, seconded Shipley to table **Resolution 12-20 – Setting Time & Place for Public Hearing on 401 Market St Easement**. Motion carried 5-0. Motion Kingsbury, seconded Shipley to instruct city staff to contact attorney to proceed with next steps on removing the overhang to agreed upon length. Motion carried 5-0.
- Motion Harlan, seconded Shipley to waive the second and advance and approve the third and final reading of **Ordinance 168 – Amendment to Billing Charges, Refuse Collection Rates**. Motion carried 5-0.

**Old/Unfinished Business:**

- Animal nuisance at 601 Dodge Street was discussed. City attorney is working on next steps. Continuance.
- Proceeding with drafting ordinance adopting International Residential Code was discussed. First reading of ordinance to be up for consideration at July meeting.
- 401 Market Street easement was discussed under the Resolution 12-20 discussion above.
- Clerk Nichols reported that resident requested a one-week extension for the junk/debris nuisance at 808 Franklin Street. Resident also provided letter from vet clinic showing breed of dog, which is not on the banned breed list. Continuance.
- Council discussed prohibitive parking ordinance language. Several changes were made and will be presented at the July meeting for the first reading of ordinance.
- Nuisance complaint at 506 Division Street was discussed. Residents have more time to comply with nuisance letter. Continuance.

**New Business:**

- Motion Cocherell, seconded Kingsbury to approve the Dollar General cigarette permit renewal, pending payment of permit fee. Motion carried 5-0.
- Motion Shipley, seconded Peacock to approve the Circle B Market, LLC cigarette permit renewal. Payment has been received. Motion carried 5-0.
- Parking along Park Street near City Park was discussed. No action was taken.
- The Council was notified of an upcoming Iowa DOT project replacing a culvert on Highway 1.
- Motion Shipley, seconded Peacock to approve the street closing request from the Lions Club on July 4<sup>th</sup>. Motion carried 5-0.
- Motion Kingsbury, seconded Cocherell to approve the street closing request from First Street Grille. Motion carried 5-0.
- Nuisance complaint was received for 509 Cass Street. Council instructed Clerk to send nuisance letter to address noise, junk and debris violations. Motion carried 5-0.

Motion Kingsbury, seconded Harlan to adjourn at 6:18 PM. Motion carried 5-0.

Respectfully submitted,

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Katie Nichols  
City Clerk

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Kevin Hranicka  
Mayor