

2018 Keosauqua Chamber Mini-Grant Program

Mini-grants up to \$500 will be awarded. Preference will be given to new applicants and 2017 applicants who have completed projects. Membership dues not payable through grant funds.

You must be a Keosauqua Chamber Business Member to be eligible. Preference will be given to businesses located in Keosauqua.

Applications will be accepted until **June 1, 2018** and can be found online at www.keosauqua.com or at City Hall.

Grant applications will be reviewed by the Chamber Board and awarded by June 22, 2018.

Only completed applications will be considered.



MINI-GRANT TITLE PAGE

Business Name _____ Contact _____

Address _____ Phone _____ Email _____

Title of Project: _____

Total Cost of Project: _____ Amount Requested: _____ (up to \$500.00)

I have read the Mini-Grant Application information and wish to submit this application in accordance with the Mini-Grant Application Guidelines.

Applicant's signature

Date

KEOSAUQUA CHAMBER 2018 MINI-GRANT APPLICATION

Name:	Business:
Contact information:	
Estimated time to complete:	
Cost of project (attach budget if more than one item):	
Description of need:	
How would funding impact business:	
Resources needed/vendors used :	
Will this project require upkeep or additional resources after completion?	

ITEMS TO NOTE

*Applications will be rated on the criteria found on page 3.

*This is a reimbursement grant. Exceptions may be made.

MINI-GRANT SCHEDULE

Applications deadline: June 1, 2018

Funds awarded: by June 22, 2018

Project completion deadline: June 3, 2019

Final reports submitted: June 10, 2019

NOTE: Under special circumstances, exceptions to the above schedule may be made.

ELIGIBILITY AND AVAILABLE AWARDS

- All businesses that have paid Keosauqua Chamber membership dues by April 10, 2018 are eligible to apply.
- The number and amount of mini-grants to be awarded will depend on the number of applicants, amount requested and proceeds of the Annual Dinner.
- At the completion of the funded project, recipients must submit a project description, record of all expenditures including receipts and photos of the project.

APPLICATION SCORING FORM

Total Points: _____/70

Meets a direct need of the business.

Possible number of points: 10 _____

Budget clearly planned out.

Possible number of points: 10 _____

Ability to be completed by deadline.

Possible number of points: 10 _____

Impact on business clearly described.

Possible number of points: 10 _____

Sustainability (10 if not applicable).

Possible number of points: 10 _____

Impact on business community.

Possible number of points: 10 _____

Resources/vendors identified.

Possible number of points: 10 _____