

2017 Keosauqua Chamber Mini-Grant Program

Mini-grants up to \$500 will be awarded.

You must be a Keosauqua Chamber Business Member to be eligible.

Applications will be accepted until **June 5, 2017** and can be found online at www.keosauqua.com or at City Hall.

Grant applications will be reviewed by the Chamber Board and awarded by June 15, 2017.



MINI-GRANT TITLE PAGE

Business Name _____ Contact _____

Address _____ Phone _____ Email _____

Title of Project: _____

Total Cost of Project: _____ Amount Requested: _____ (up to \$500.00)

I have read the Mini-Grant Application information and wish to submit this application in accordance with the Mini-Grant Application Guidelines.

Applicant's signature

Date

KEOSAUQUA CHAMBER 2017 MINI-GRANT APPLICATION

1. Name:
2. Business:
3. Contact information:
4. Estimated time to complete:
5. Cost of project (*attach budget if more than one item*):

6. Description of need:

7. How would funding impact business:

8. Resources or vendors used :

9. Will this project require upkeep or additional resources after completion?

ITEMS TO NOTE

- *Applications will be rated on the criteria found on page 3.
- *This is a reimbursement grant. Exceptions may be made.

MINI-GRANT SCHEDULE

Applications deadline: June 5, 2017

Funds awarded: by June 15, 2017

Project completion deadline: May 1, 2018

Final reports submitted: May 15, 2018

NOTE: Under special circumstances, exceptions to the above schedule may be made.

ELIGIBILITY AND AVAILABLE AWARDS

- All businesses that have paid Keosauqua Chamber membership dues by April 28, 2017 are eligible to apply.
- The number and amount of mini-grants to be awarded will depend on the number of applicants, amount requested and proceeds of the Annual Dinner.
- At the completion of the funded project, recipients must submit a one page summary, record of all expenditures including receipts and photos of the project.

APPLICATION SCORING FORM

Total Points: _____/65

Meets a direct need of the business.

Possible number of points: 10 _____

Budget clearly planned out.

Possible number of points: 10 _____

Ability to be completed by deadline.

Possible number of points: 10 _____

Impact on business clearly described.

Possible number of points: 10 _____

Sustainability (10 if not applicable).

Possible number of points: 10 _____

Impact on business community.

Possible number of points: 10 _____

Resources/vendors identified.

Possible number of points: 5 _____